

*The Valley Club of Montecito
Santa Barbara, California*

Assistant Superintendent

FLSA Status: Exempt
Department: Golf Maintenance
Reports to: Superintendent

General Purpose: Oversees the maintenance of the golf course and ensures that turfgrass is repaired and maintained to established standards.

Essential Duties:

- Works with the Superintendent to ensure that the annual golf course maintenance budget and capital plans are maintained and followed.
- Supervises and assists maintenance staff in daily duties.
- Assists in planning, organizing, and directing the maintenance of putting greens, tees, fairways, roughs, and bunkers.
- Supervises the planting and cultural Practices involved in growing various turf grasses, trees, and ornamental plants.
- Ensures that construction equipment is properly maintained.
- Assists in the procurement of supplies and materials and ensure costs remain within budgetary limitations.
- Keeps records of annual maintenance activities and costs and assists with the preparation of required reports.
- Follows sound purchasing procedures utilizing preferred vendors when possible.
- Ensures all company policies and procedures are followed, including compliance with government regulations.
- Ensures associates obtain the proper license to safely perform job tasks within the city, state, and federal regulations. Addresses directly all real or perceived environmental concerns.
- Manages department members that may include but are not limited to Mechanic, Environmental Technician, Equipment Operator, Foreman, Greenskeeper, and Irrigation Technician.
- Assures that effective orientation and training are given to each new associate. Develops ongoing training programs.
- Monitors business volume, forecasts, and plans accordingly for manpower, productivity, costs, and other expenses.
- Regular and reliable attendance.
- Incorporates safe work practices in job performance.

Education/Experience: Bachelors or Associate's degree (AA) preferred or equivalent from four or two-year college or technical school; three to four years related experience and/or training; or equivalent combination of education and experience (Degree preference in agronomy/ horticulture/plant/soil science).

Physical Demands: Regularly stands, walks, and sits. Regularly uses hands, reaches with arms and hands, talks or hears. Occasionally climbs, balances, stoops, kneels, crouches, crawls, tastes, or smells. Regularly lifts up to 50 pounds. Occasionally lifts up to 100 pounds.

Environment/Noise: Occasionally works near moving mechanical parts, fumes, and/or airborne particles. Frequently works in outdoor weather conditions. The noise level is moderate.

Certificates/Licenses: Valid Driver's License, Pesticide Application License, or ability to obtain one in 90 days.

Preferences:

- The ability to read and speak English is required to perform the job duties (e.g., the associates are required to communicate with English-speaking customers or co-workers, the manuals for the equipment the associates may use are in English).
- Basic knowledge of computer system or ability to learn irrigation application.
- This job description is not an exclusive or exhaustive list of all job functions that an associate in this position may be asked to perform from time to time.

Benefits:

- Salary \$70-90,000 annually.
- Possibility of housing for single individual.
- PTO, health/dental/vision insurance, 401(k), uniforms, golf privileges, and more.
- The club pays for all local, state, and national membership association.

Email Resumes

to:

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